



MINUTES

F – 1 Event, January 17, 2008
Braintree, MA – 3:45PM

- In attendance: Marty Barnes, Alan Nunes, Keith Wentworth, Steve Webster, Jeff Mullaney, Bob Fisette, Katie Bomersbach, and Lori Morrow. *Called to order at 4:30 P.M.*

MEETING MINUTES REVIEW:

December 20th Board Meeting

- Alan made a motion to accept the minutes from the December 20th board meeting; Bob Fisette seconded the motion

FINANCIAL REPORT:

- John was not here to discuss the financial report.

BUSINESS TO DISCUSS:

1. **By-Laws:** Pat to pass along to Katie to make changes to the By-Laws and re-distribute back out to the Board Members. Pat will not be here so he will coordinate with Katie soon.

ACTION TO BE TAKEN: Katie to get together with Pat to discuss By-Laws.

2. **Newsletter:** needs to get out in February, should include I & I Sling info, and F-1 Pics, March Meeting, May Meeting w/Desantis, Golf Date and hopefully location which Jeff will confirm this week Falmouth CC, Marty needs to forward "President's Word"
 - Confirmed only 2 Newsletters per year.
 - Newsletter to go out the 2nd week of February.

ACTION TO BE TAKEN: Bob and Katie to get together via emails to formulate the newsletter. (Alan has emailed Katie pictures from Fratello's) Bob and Katie to copy and paste the information we've received into the template (Bob has template). Katie to get someone locally to print newsletters.

3. **March 20th Chapter Meeting:** Metl-span training session at Package, Info for Flyer.
 - Marty and Katie will confirm context of flyer with Michael Moore
 - Date confirmed for March 20th, from 2:00 P.M. to 5:00 P.M.
 - Pricing: Members are free, as well as one guest of a member. Non-members and additional guests will be \$25 per person.

ACTION TO BE TAKEN: Katie to pull together flyer for approval, then fax out flyer the second week of February and first week of March. Flyer to also go out in the Newsletter.

4. **May 15th Chapter Meeting:** Holiday Inn in Woburn, Ma – DeSanctis Insurance- Katie to reserve room. We may still likely need another quick topic as this presentation will be about ½ hour only.
 - Meeting confirmed at the Holiday Inn in Woburn, on May 15th, from 5:30 P.M. to 9:30 P.M.

ACTION TO BE TAKEN: Katie to keep in contact with Christine (caterer at Holiday Inn) up until the day of meeting, to make sure all details pertaining the meeting are taken care of prior.

- Marty to talk to Bob Jones to see if Health Care Proposal makes sense.

5. **July 17th Golf Outing:** List of potential locations discussed but confirmation is Falmouth CC unless there is a problem booking.

- Golf date confirmed to be July 17th in Falmouth, MA. Tee time is 10:00 A.M.

ACTION TO BE TAKEN: Jeff / Bob will arrange contact the Falmouth Country Club to arrange tournament.

6. **Web-site:** Review additions and changes with Katie – Post 2008 Schedule, Post all Members and their affiliation with the industry- broken out to Industry Members and Contractors Members.

- Katie to post 2008 schedule ASAP.

ACTION TO BE TAKEN: Katie to post the Golf Tournament form on the home page of the website. We need to get last years form and update it for this years event – Jeff?

7. **Nominations:** for MBCEA-NEC Board.

- None brought forward

8. **Recruitment:** Potential companies?

- None at this time

9. **Agenda / Minutes:** New format for meeting Agenda-Minutes – Keith.

- Keith will bring format. We will talk about this at the next meeting.

10. **Schedule:** Quick review for information required for any of our other meeting dates.

- Not discussed due to time constraints

11. **Mail List:** Quick review of Mail List (Katie please bring a couple copies) for consolidation. It would be helpful if those that been unable to consolidate that their list to bring.

ACTION TO BE TAKEN: John Nicholson and Jeff Mullaney - LIST DUE! (if this is not possible, we will take care of it) please let us know ASAP.

2008 SCHEDULE:

- February 21st - Board Meeting - Teleconference
- March 20th - Foam Panel Training
- April 17th - Board Meeting: Sturbridge, MA – Oxhead Tavern
- May 15th - Chapter Meeting at Holiday Inn in Woburn, Ma – DeSanctis Insurance and Bonding
- June 11th - Board Meeting - MB Boat
- July 17th - Golf Outing –Falmouth Country Club, Falmouth, MA
- August 21st - Board Meeting Teleconference
- September 18th - Chapter Meeting: Need Topic and Location
- October 16th - Board Meeting – Teleconference?
- October 23rd - 25th National Conference Biloxi, Mississippi at Beau Rivage
- November 20th - Chapter Meeting / Training: Need topic and location
- December 18th - Board Meeting Teleconference

INFORMATION/ DUTIES FOR KATIE:

- Look under the Heading MBCEA-NEC WEBSITE above for more information
- Web site information – Print Unlimited – Andy – 603-536-2410- Email address: webworld@printunlimited.com
- Look at the web sites for the National and new England Chapter of the MBCEA
- Get in touch with Angela – 913-432-3800 – E-mail: angela@mbcea.org – talk to her about templates and advice.
- New format for documenting minutes to be handled by Keith and Katie
- Metal Construction News need a FREE Press Release to be posted in magazine. Katie to call Angela for directions and contact.
- Update Calender of Events attached here and continually on Web-site.
- Still waiting on some Board members to assist here - Prospect List to be updated by Board Members and the following people will be responsible for updating the section assigned to them on the list provided via email by Cathy on September 13th during conference call.

13 thru # 42 John Nicholson
43 thru # 84 Ray Barbieri
85 thru # 126 Jeff Mullaney
127 thru # 168 Marty Barnes
169 thru # 210 Bob Fiset
211 thru # 252 Keith Wentworth
254 thru # 300 Pat Riess
301 thru # 340 Alan Nunes

After the updates have been done Cathy to update the original and use the information to do the mailings in the future. Needs to be revised as soon as everyone sends their section in; Rays' list was divided between Keith and Bob

BUILDER OF THE YEAR PROGRAM

This has been tabled and will be working on for the end of year

SAFETY AWARD PROGRAM

This has been tabled and will be working on for the end of year

EDUCATIONAL PROGRAMS DEVELOPMENT:

This has been tabled until future meeting after Cathy has had time to adjust.

SCHOLARSHIPS PROGRAM:

This has been tabled and will be working on for the end of year

NATIONAL CONFERENCE October 23rd-25th 2008 Biloxi Mississippi:

NEW BUSINESS:

- No New Business was discussed due to time constraints

ADJOURN:

- Alan motioned to adjourn the meeting; Bob Fiset seconded the motion. *Meeting adjourn at 5:20 P.M.*



2008 CALENDER OF EVENTS

**January 17, 2008
F-1 Racing Event
Braintree, MA**

**February 21, 2008
Board Meeting – 4:00 PM Teleconference**

**March 20, 2008
Foam Panel Training – Metl-span Corp.
Package Industries – Sutton, MA**

**April 17, 2008
Board Meeting – 4:00PM
Sturbridge, MA – Oxhead Tavern**

**May 15, 2008
Chapter Meeting
Insurance and Bonding
Woburn, MA – Holiday Inn**

**June 11, 2008
Board Meeting
Weymouth, MA**

**July 17, 2008
Golf Outing – Falmouth Country Club-Falmouth, MA**

**August 21, 2008
Board Meeting - Teleconference**

**September 18, 2008
Chapter Meeting - TBD**

**October 16, 2008
Board Meeting – Teleconference**

**October 23rd - 25th, 2008
National Conference Biloxi, Mississippi at Beau Rivage**

**November 20, 2008
Chapter Meeting / Training - TBD**

**December 18, 2008
Board Meeting - Teleconference**