



**Board Meeting
July 20th, 2011
Falmouth, MA**

OFFICIAL MEETING MINUTES

(Please note items requiring ACTION are in red.)

1. Call to Order:

President Ray Barbieri calls to order the meeting of the MBCEA-NEC board at 5:40pm

2. Roll Call:

Present: Ray Barbieri (RB), John Nicholson (JN), Keith Wentworth (KW), Marty Barnes (MB), Lori Reynolds Morrow (LRM), Steve Webster (SW), Jeff Mullaney, Golf Chairman (JM)

Absent: Pat Riess (PR), John Iveson (JI), Alan Nunes (AN), Peter Flewelling (PF),

3. Anti Trust Statement:

RB read the Anti-Trust Statement. This was accepted unanimously.

4. Approval of Minutes from Last Meeting:

Minutes of the June 21st board meeting were reviewed. read as "Grandfathered journeymen must complete the MBI Training Series." **LRM to make the change.**

- Keith Wentworth (KW) made a motion to accept the minutes. John Nicholson (JN) seconded the motion.

5. Financial Report:

- Checkbook activity as reported in Treasurer's report distributed via email prior to this meeting.
- Treasurer Nicholson does report already receiving checks from golf sponsors.
- Also reports of check for \$1805.00 written to Nicole Yester & Co for tax preparation.
- There was a brief discussion re: possibly researching other tax preparers in light of our not-for-profit status.
- RB requests a motion to accept the financial statement. MB makes the motion, PF seconds.

6. Business to Discuss:

A. By-Laws Update:

- **KW to email By-Laws to Morrow, RB has amended date to read 6.22.11**
- **Morrow to confirm with national director for current NEC contractor membership list.**
- **Morrow to send By-Laws via email to confirmed current membership.**
- **By-Laws then to be incorporated into book and placed on website.**

B. MBCEA-NEC Committees and Chair Reports:

• **Membership Services & Benefits/Education/Training:**

- Keith Wentworth– Chair; John Iveson
- **Training Report:** KW reports that committee is considering a replacement speaker and board is reviewing that speaker's presentation on insulation for our September Dinner Meeting and Panel Discussion and developing the subsequent November Training Program to be held in follow-up to September's Panel Discussion.
- KW asks board to send comments on presentation to he and MB.

- Committee continuing to develop vendor list for November Training as each vendor will have 30 minutes to present their products.
- **Services and Benefits Report:** Researching the possibility of supplier industry members offering discounts to MBCEA Contractor Members on their products and services, ex. ITW Buildex and Dynamic Fastener
- **Membership Recruitment/ Marketing/ Public Relations:**
 - Lori Reynolds Morrow – Chair; Alan Nunes
 - LRM reports that this committee will be approaching members that have allowed their membership to lapse.
 - LRM to send Nunes additional Membership Application Packets for distribution.
 - LRM to forward contact info to Nunes of those contractors to follow-up with re: joining.
- **Executive Finance/Fund Raising/Grants/Strategic Planning:**
 - John Nicholson – Chair; Ray Barbieri, Marty Barnes, LRM to assist on Fund Raising
 - Exec Finance Committee will have a meeting prior to the board meeting July 20th. Regular Board Meeting set for 5pm
 - Ray B and John N – strategic plan will be distributed prior to the August Board meeting for comment from the board.
 - Annual bowling event: need for sponsors of this event to increase money raised.
 - NEC needs to network with the Carolina and Mid-Atlantic chapters on their successes re: Fund Raising.
- **Golf Tournament Committee:**
 - Jeff Mullaney – Chair; Ray Barbieri; Marty Barnes; Keith Wentworth
 - JM reports the following:
 - Food: check.
 - Course: check.
 - Gifts: check.
 - Confirmed we can charge \$40.00 per DinnerOnly package.
 - TeeOff is 9:30am
 - ***Sponsor for Golf Balls still available for \$500.00, or NEC will supply, timing is key here.***
 - NEC has received \$2100 to date from sponsors.
 - Golfers to date: 15 paid, 8 more reserved.
 - JM to review list from JN and compile list of names for committee to contact.
 - Tee Signs: JM will first confirm current inventory of signs, then set a schedule for obtaining new signs for sponsors that need them.
 - KW sent the golf notices to all on national sponsors list.
 - Tracking: KW to send board the link for how-to at Google Docs so that we can track activity of this event almost up to the minute.

C. Newsletter: (AN)

ACTION: (done 5.20.11 – thank you Alan!)

- Newsletter to be in one page format; pdf that can be attached to email blast and posted at website.
- Issues will be named for the seasons, i.e. Winter, Spring, Summer, Fall
- Next issue (Spring) will have Golf date; pics from national meeting – target release date is asap and to be emailed to our NEC webmaster and Angela at national for placement.

D. Schedule - 2011 Schedule of Events

Golf Tournament – July 21st, 2011

- Location - Falmouth Country Club in East Falmouth, MA
- Flyer is done and sent out (see Golf Committee above)
- At July 2011 tourney, RB to query attendants as to 2012 tourney in metro Springfield ma.

September 15th Dinner Meeting

- **Topic and Format – The New Energy Codes-How to Meet Them? Panel Discussion**

Fratello's in Manchester – **LRM to confirm availability at this venue**. UPDATE: Fratello's ONLY has the Jefferson Room available the following dates – Wed, Sept 7th, Wed Sept 14th and Thurs Sept 29th.

November Training Session:

- Topic and Format: Fall Protection & High R Value Systems
- Location TBD: to be discussed at a later time.
- Regional Insulation Vendors – 30 minutes each to present.

E. Website Updates (Board Members and RB take note)

- **Bios still need to be completed by board members for posting.**
- **RB to do new president's letter.**
- Golf Flyer has been posted at Schedule of Events.
- MBI Training Series will soon be online and we will have access to that through our site.

F. National Updates:

- **Apprenticeship Program:**
 - MBMA will be promoting the MBI Training Series.
- **2011/2012 MBCEA National Convention** partnering with Metalcon
 - The current plan is to have our national board meeting and Erector's Round Table at Metalcon 2011 in Atlanta and possibly a "challenge" for excellence competition of the old versus the new, install methods and characters.
 - MB notes that the competition should be all metal, only metal, all day.
 - While there are some key national board members pushing for this partnership, there also are some that are apprehensive and question the overall value.
 - MBCEA is considering a conference only event (no vendors) beginning of 2012.

7. New Business:

- **MA Sheet Metal Licensing for Metal Buildings**
 - As noted earlier in these minutes: "Grandfathered journeymen must complete the MBI Training Series."
 - There is still no formal announcement from the state of MA.
 - Several have gotten their licenses, i.e. Stephen Moore.
 - RB comments that there needs to be more definition on the direction of this licensing.
- **The August 11th Board Meeting will be a teleconference.**
- Katie Vecchione will be on maternity leave for three months. Discussion confirmed that using the resources of seasoned board members will get us through those months and we will gladly welcome Katie back when she is ready!

ADJOURN: Being as there was no additional business to come before the board, the meeting was adjourned at 5:30pm

Minutes respectfully submitted by: Lori Reynolds Morrow



2011 Calendar of Events

January 20th, 2011
Bowling Night for Charity – PinZ, Milford, MA

February 17th, 2011
Board Meeting – Conference Call

February 24th- 26th, 2011
National Conference – Orlando, FL

March 23rd, 2011
Crane Signals & Rigging Training Seminar – Marlborough, MA

April 21st, 2011
Board Meeting – All Star Bar and Grill – Marlborough, MA

May 19th, 2011
Chapter Dinner Meeting – Pazzo Ristorante, Springfield, MA
Speaker: Lori Reynolds Morrow
Topic: Inspire Transpired Solar Collectors

June 21st, 2011
Board Meeting – Teleconference

July 21st, 2011
21st Annual Golf Outing - Falmouth Country Club, East Falmouth, MA

August 25th, 2011
Board Meeting – Location TBD

September 15th, 2011
Chapter Dinner Meeting – Fratello's, Manchester, NH
Speaker: Bill Beals, Therm-All
Topic:

October 20th, 2011
Board Meeting – Location TBD

November 10th, 2011
Training Seminar– Location TBD

December 15th, 2011
Board Meeting – Location TBD